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Lucas County Information Services Checklist for Hardware/Software/Services

Department: Correctional Treatment Facility**Funding
Account &
Description**Fund 2251, Dept 3430, Acct 514120, Project
Q9814**Requestor:** Jean Netz**Req. Date:** 12/05/2013**Vendor:**

SHI

☒ **State Term Contract** ID 0A07004**Type of Request (check all that apply):**☐ **Hdw** ☒ **SW** ☐ **Services/New**☒ **Purchase** ☐ **Lease** ☐ **Subscription**☐ **Services/Support Renewal**
Original Purchase Date**Description or
Nature of Request
and for whom this
is intended:**

Treatment Facility intends to purchase 34 MS Office Professional Licenses to be used on new PCs.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
MS Office Pro Plus 2013 - License - 1 PC	7386367	NA	34	\$ 329.18		\$ 11,192.12
						\$ 0.00

Total Request \$ 11,192.12**Business Reason or Justification:**

Correctional Treatment Facility is replacing old workstations greater than 5 years old. The current MS Office 2003 is no longer supported and obsolete. New licenses are required to be installed on the new PCs/Operating System.

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Planned Location:

Desktop

If Other please specify:

Network Connection Required?

☒ Yes

☐ No

☐ N/A

LCIS installation assistance needed?

☒ Yes

☐ No

Date:

LCIS on-going support required?

☒ Yes

☐ No

☐ N/A

ITB or RFP completed?

☐ Yes

☐ No

☒ N/A

LCIS Management review completed?

☒ Yes

☐ No

State Term or sole source provid

Exclusion

DP Board Approved?

☐ Yes

☒ No

MS Office Suite

Exclusion

Date of Approval:

12/05/2013

Comments:

Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by George Webb. *GW 12/5/13*

**Pricing Proposal**

Quotation #:	7386367
Description:	Office(3)
Created On:	Dec-05-2013
Valid Until:	Dec-31-2013

LUCAS COUNTY INFORMATION SRVCS

Jeremy Burnat
ONE GOVERNMENT CENTER
SUITE 400
TOLEDO, OH 43604
United States
Phone: (419) 213-4037
Fax:
Email: jburnat@co.lucas.oh.us

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 Microsoft Office Professional Plus 2013 - License - 1 PC - Select, Select Plus - Win - Single Language Microsoft - Part#: 79P-04712	34	\$329.18	\$11,192.12
			<hr/>
			Total \$11,192.12

Additional Comments

Retrieve your quote:

<https://www.shi.com/Quotes/Quoteinfo.aspx>

The Products offered under this proposal are subject to the SHI Return Policy, unless there is an existing agreement between SHI and the Customer.